



## Howard Road Academy PCS Parent Orientation

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Dr. Latrice N. Hicks, Head of School  
Main Campus

## Presenters

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Dr. Lisa Reid, Math Curriculum Implementation Specialist

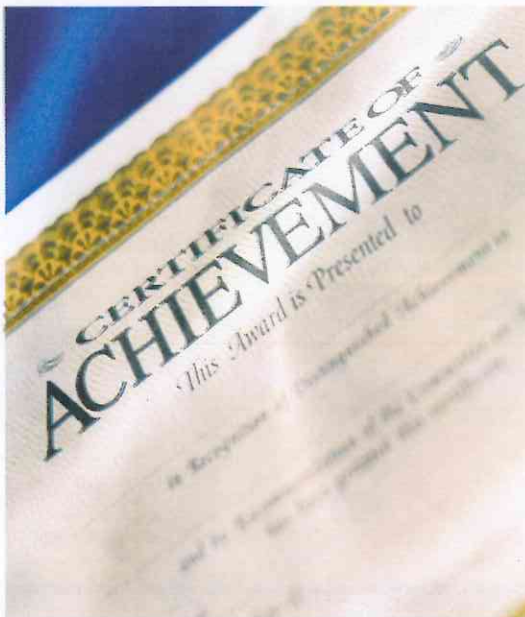
# WELCOME



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[www.howardroadacademy.org](http://www.howardroadacademy.org)

## MISSION STATEMENT

The Academy is committed to academic excellence for all students. We will achieve individual measurable academic outcomes through a rigorous, engaging, and safe learning environment designed to prepare students to gain entry into selective high schools—No exception, No excuses!



## Sequence of Registration

- ▶ February 2011 –
  - Re-enrollment process for returning students began
- ▶ June 30<sup>th</sup> –
  - Re-enrollment processing deadline for returning students
- ▶ July 1<sup>st</sup> –
  - Open-Enrollment for new students began
- ▶ July 2011 –
  - Placement testing for new students
- ▶ August 15<sup>th</sup> –
  - Classes Begin

Returning students without complete enrollment packets are waitlisted beginning July 1<sup>st</sup>.

Enrollment packets must be complete to begin classes.

## Sequence of Registration Con't.

- ▶ Every student is required to complete and submit the following as part of the registration process (all forms are available in the necessary language translation, upon request):
  - Birth Certificate
  - Registration Form
  - Free and Reduced Price Meals Application
  - Medical Form
  - Record Release
  - Home Language Survey
  - Media Release

\*Contact the Front Desk for further assistance.

## Academic Requirements

- ▶ **Promotion and Retention Policy Statement:** No student shall be promoted to the next successive grade level based on age or other social reason unrelated to academic performance.
- ▶ To be promoted, students must meet or exceed the following targets:
  - ▶ Mastery in all major content areas as evidenced by grade level report cards
- ▶ To be promoted to grades three through eight, a student's scaled score on the academy's standards-based assessment must fall above the 25<sup>th</sup> percentile in mathematics and reading.
- ▶ All students must demonstrate a 95% or better attendance rate.



## Academic Requirements Con't.

- ▶ Students who are placed or retained below chronological grade level may be required to participate in some or all of the following interventions:
  - ▶ After School Tutorial
  - ▶ Summer School
  - ▶ Saturday School
  - ▶ Supplemental Course Work
  - ▶ Individualized Assistance through the Intervention Assistance Team/Student Assistance Team



## Individuals with Disabilities Education Act (IDEA) of the Rehabilitation Act

- » Students who are identified disabled under the IDEA of the Rehabilitation Act or a Section 504 will be promoted or retained in accordance with the IEP Team recommendations, as documented in the IEP.

## Attendance Requirements

- » Absenteeism has a significant impact on student achievement. Students who are late or absent from school miss valuable instructional time. It is also a requirement for Adequate Yearly Progress (AYP).



### » **Tardy Policy**

- » Punctuality to school and class are important to the student and the school. It is the parent's and the student's responsibility to get to school and class on time. A late arrival to school or class will be considered a tardy.

## Attendance Requirements Con't.

- ▶ ***Excessive Absences:***
- ▶ The following provisions apply to absences during a school year. Days students are absent due to out-of-school suspension shall not count as unexcused absences for the purposes of determining truancy.
- ▶ After 5 unexcused Absences:
- ▶ The school will send a notice to the parent/guardian requesting an attendance meeting
- ▶ After 10 unexcused Absences:
- ▶ The school will send a notice to the parent/guardian informing them Child and Family Services Administration (CFSA) will be contacted to report educational neglect.



## Attendance Requirements Con't.

- ▶ After 15 unexcused Absences:
- ▶ The school will send a second notice to the parent/guardian informing them Child and Family Services Administration (CFSA) will be contacted to report educational neglect.
- ▶ 17 or more unexcused absences will result in termination of the student's enrollment at Howard Road Academy.



## Uniforms

- ▶ It is commonly accepted that student behavior and the school environment are strongly influenced by the dress and appearance of students.
- ▶ To help create an environment conducive to learning, students at the Howard Road Academy are required to wear simple uniforms.
- ▶ This policy is designed to permit students to focus their attention on academic and on those aspects of their personalities that are truly important.

## Positive Behavior Implementation System (PBIS)

- ▶ **Expected Student Behaviors**
  - We believe everyone deserves a safe, supportive, and orderly learning environment.
  - We encourage appropriate behaviors by teaching, guiding, directing, and providing opportunities for new learning to occur.
  - We create opportunities for students to practice and succeed in making responsible and effective choices in order to reach their academic potential and contribute to the school community.

## Schedule

### *Student Arrival and Departure*

School starts at 8:00 AM and dismisses at 3:30 PM on regular school days. Students are allowed in the building at 7:40 AM. Students are required to go directly to their Homeroom for breakfast.

## School Communication

Howard Road Academy PCS communicates via:

School Calendar  
Website  
E-mail Blast  
School Letters  
Flyers  
School Newsletters  
Television postings in the lobby  
Information Table in the lobby

\*Please inquire about the happenings at HRA on a regular basis.

\*Visiting the School: Parents and visitors to the school must first report to the main office.

## Parent Communication

### ▶ ***Communicating with your child***

- Discuss your child's progress daily
- Review their daily planners
- Review student work and graded papers
- Ask your child questions about what they may/or may not understand while doing homework
- Review with your child all notices sent home and check their book bags daily
- Place important dates on your calendar

## Parent Communication Con't.

### ▶ ***Contacting the School***

- At times it will be necessary for parents to contact the school to speak to teachers or, occasionally, their children, during school hours. All phone calls go through the main office number of 202-610-4193.
- Keep current contact information on file.
- Schedule appointments to meet with teachers, as teachers are not able to meet with parents during instructional time.

## Parent Communication Con't.

### ▶ ***Contacting the School***

- Attend Parent-Teacher Conferences, asking a teacher in passing "how is he/she doing," is not considered a conference.
  - Meet with the teacher to learn about the standards being taught
  - Meet with the teacher to learn about your child's achievement data
  - Meet with the teacher to identify if there are any behavior concerns
- Notify the school in writing when your child is absent
  - ALL notices are to be submitted at the Front Desk

## Tutoring Services

- ▶ If your child is identified to receive additional support for his or her academic growth, please respond to the notices sent by the school.
- ▶ The notices will be sent via mail during the 1<sup>st</sup> Quarter.
  - Ensure that the school has accurate address information.

## Classroom Placement

You will receive a postcard via mail that indicates your child's classroom placement. Placement is based on achievement data and organized by the leadership, academic, and instructional teams of Howard Road Academy PCS

## Healthy Schools Act of 2010



- The Healthy Schools Act of 2010 ("HSA") focuses on access to nutritious meals for DC students and provides additional funding to public and public charter schools to adopt recommendations from leading health and physical activity authorities.

## Extra-Curricular Activities



- ▶ The Howard Road Academy will offer an array of extracurricular activities.
- ▶ Students are eligible for extracurricular activities if they are passing all of their core classes (reading, science, and math) with a 75% and above.
- ▶ Each student that participates in extracurricular activities must attend tutoring classes during their activity period.

### Parent Involvement

#### Howard Road Academy Student /Parent/School Compact

▶ ***The Parent Student Compact Must Be Signed and Returned for ALL students***

*It is important that families and schools work together to help students achieve high academic standards.*

*Through a process that includes teachers, families, students and community representatives, Howard Road Academy PCS has agreed upon roles and responsibilities that we as partners will carry out to support student success in school and in life.*

*Student/Parent/School Compacts are to be submitted to the Main Office with a Student and Parent signature.*

*Students and Parents will have an opportunity to review the compact with the classroom teacher during Open House where it will be signed by the teacher.*

## Questions & Answers

- ▶ Please contact the main office to meet and greet your Head of School, ask additional questions and request tours at:
  - ▶ 202.610.4193



Thank You

Gracias