



Howard Road Academy
Public Charter School of Excellence
701 Howard Road, S.E.
Washington, D.C. 20020
(202) 610-4193 / Office (202) 610-5018 Fax

**Board of Trustees - Open Board Meeting
September 15, 2011**

Board Members in Attendance:

Dr. LaTonya Henderson, Board President; Dr. Carla Bailey, Co-Chair; Keith Reed, Co-Chair, Chrystal Jones, Board Member, Clara Duhon, Treasurer; Valerie Grant, Board Member and Jewel Goodman, Board Member

Board Members Excused:

Dr. Talmadge Williams, Board Member; Kevin Stephenson, Board Member; Tracey Proctor, Board Member; Dr. Marjorie Lloyd, Board Member

Others in Attendance: *Dr. Latrice Hicks, HOS-Main; Dr. Nicole Garcia, HOS-PABC; Claude Presley, HOS-MLK; Deitra West, Director of SPED; Dr. Shelley Jallow, RVP Mosaica; Roger Gray, SVP Mosaica; Usha Jayanthi, CFO; Aaron Jackson, 21st Century Director; Tameka Martin, PTO President*

The meeting was called to order by Dr. Henderson at 6:50 p.m.

Approval of Minutes

The August 18, 2011 minutes were approved as presented.

Head of Schools' Report

Dr. Hicks gave a report of upcoming activities and events for the main campus. She spoke about Scantron, common core standards and assessments indicating that professional development will be part of the common core.

Dr. Garcia gave a report of upcoming activities and events for the Pennsylvania Avenue campus. She talked about Scantron, the accountability plan and professional development focus for Pre-School and Pre-K. The training will entail the PABC campus working with the Center for Student Support Services to implement plan and develop best practices for early childhood.

Mr. Presley gave a report of upcoming activities and events for the Middle School campus. He talked about student achievement, classroom assessments and grouping of students.

There was discussion about computers being available for students when parents receive training.

Mr. Reed asked about the status of the support program for the physical education module and curriculum. Discussion was held about the physical education contract and the facility.

Dr. Henderson introduced Ms. Deitra West, Director of Special Education. Mr. Boris, who will be assisting in the Business Office, was introduced by Mosaica.

Financial Report

Mr. Gray gave a report on the financial issues. He gave highlights on various grants including Title I and Title II. He noted that updated funds have been received from OSSE and 21st Century programs as of September 9, 2011. Mr. Gray stated that the budget has been adopted and that enrollment exceeded the projections. He will spend time with the Heads of Schools to familiarize them with their budget and allocations.

The financial statements for June 30, 2011 will be finalized within 15 days and an audit will be conducted the last Monday of September and a copy of the audit will be provided with the management's findings. There was discussion about field trips and liability insurance. Mosaica will look into the insurance legal liability for personal injuries and physical education needs for the school.

Mosaica – RVP Report

Dr. Jallow gave a report of the restructuring efforts and what is being done. She stated that all Business Office positions have been posted since Monday to the Mosaica website and closes at 5:00p.m. tomorrow.

PTO Report

Ms. Martin gave a brief of activities and events of the PTO and stated that a survey will go out to the parents. She stated that elections are due and positions are open. The PTO will meet with the Heads of Schools to discuss ways to partner and establish committees.

DISCUSSION ITEMS

The 21st Century coordinator, Mr. Aaron Jackson was welcomed back.

Memorandum of Understanding

Mr. Gray will look into policy transfers for liability protection for students and facility use of P.E.

Dr. Henderson and Mr. Reed gave conditional approval of the P.E. policy contingent upon resolution of the inclusion of the liability and space issues. Dr. Bailey asked that the policy be adjusted to include the use of both the gym and aerobic room. There was discussion about the offering of programs like nutrition, health and sexual education.

Mrs. Jones asked that Mosaica provide an overview of the health curriculum and the DC Standards for P.E. The HOS will look at the logistics of time and work out a program schedule. Mr. Reed made the motion to accept the MOU as presented given the corrections and changes and Mrs. Duhon seconded the motion. The motion was unanimously carried by all Board members present.

Mrs. Jones gave a summary of the about the Owner's Representative position and the objective to support HRA. Following discussion, Dr. Bailey and Dr. Henderson opened the floor for a motion to vote on the proposed owner's representative contract pending the availability of funds. Mrs. Jones made the motion to approve the contract pending identification of the funding source and Dr. Bailey seconded the motion. The motion was carried unanimously by all Board members present.

Public Comment

Dr. Henderson opened the floor for public comments. Mrs. Moyer, parent and secretary for the PTO asked about the communication flow for HRA's evacuation plan. She mentioned that the Board should consider bringing back the 7th grade girl scouts as an extracurricular activity. Mrs. Jones offered other ideas of extracurricular activities including the American Youth Choir, local Girl Scout troops and other community groups including any free programs. Mr. Reed thanked stakeholders and parents for coming out.

Dr. Henderson adjourned the meeting at 8:12 p.m.



Dr. LaTonya Henderson, Board President



Dr. Carla Bailey, Co-Chair